

Scoil Naomh Fiachra: Supervision Policy

Scoil Naomh Fiachra
Clontubrid
Roll No. 16865D



Supervision Policy

Rationale

Our aim is to provide a safe place for all the children in our care to learn and play. As teachers we accept the duty of care which devolves to us. At Scoil Naomh Fiachra we make every effort to ensure that the children given into our care are adequately supervised.

Roles and Responsibilities

The Deputy Principal is responsible for drawing up and updating the Supervision Rota, which is made known to each person on the rota. In the event of an absence the Deputy Principal makes alternative arrangements for supervision.

Policy Statement

During Break Time one teacher supervises the playground. On wet days the supervisor patrols the classrooms and two senior children supervise the infant room at all times. The rules for the playground are revised and reviewed regularly and are well known and repeated often to the children. The person on supervision duty at the end of breaks remains with classes until they have all been picked up by their own teacher.

The school will receive pupils in the yard at 8.50 a.m. At the 8.50am bell the children will assemble in their class lines. No responsibility is accepted for pupils arriving before 8.50am. The second bell rings at 9.00 a.m. Classes will commence each day at 9.00 a.m. Classes will end each day at 1.40 p.m. (infants) and 2.40 p.m. (all other classes).

Teachers ensure an orderly dismissal at this time. Parents who collect their children, or have others collect them on their behalf, should make their own arrangements to have them met at the school gate and the person to escort them should be at the school door (infants) and the school gate not later than 1.40 p.m. (infants) and 2.40 p.m. (all other classes), as the school cannot accept responsibility for the supervision of children after that time.

Daily Supervision Rota:

Supervision Rota is different on a daily basis and the timetable is available in all classrooms and the staffroom.

Special Provisions

- a) Out of school activities such as swimming, field trips and tours, back up provisions are put in place to ensure adequate levels of supervision are put in place. The level of supervision is usually one adult per 15 children with individual teachers/vetted parents in charge of specific groups.
- b) The School Safety Statement lists all hazards on the schoolyard and supervisors are accordingly briefed.

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- c) Teachers of all classes should remain at the side of the pool during the lesson in order to supervise the overall group and pupils who may need to use the toilets or need their attention during the lesson. A teacher will escort children to the toilet and remain outside the toilet holding open the main toilet door.
- d) For swimming, parents of children who need help getting changed will come in to help their child to get changed in the changing rooms, teachers will supervise from the main door. Any parent who wishes to enter the changing room must be vetted. If an un-vetted parent wishes to help their children, they must use a separate changing area.
- e) Should a child be unable to attend one lesson due to ill health or any other reason, a letter must be given to the class teacher and he/she will travel with the class to the pool and remain under the supervision of the class teacher for the duration of the lesson. If children are not swimming on a given day parents do not need to be present in the swimming pool and children are not allowed to be taken away by their parents while the swimming lesson is taking place. It is a normal school day and normal supervision by the class teacher will take place.
- f) Pupils will be accompanied by and supervised by a class teacher on the way to and from the pool. Pupils will travel by bus to the pool and the class teacher will provide supervision before, during and after the swimming lesson.

Ratified by Board of Management on 8th February 2022
Date

Signed *Norana Costelloe*
Chairperson, Board of Management